

Guidelines to All ORAL, POSTER and KEYNOTE Presenters for INCAL-2019:

Dear Poster Presenters, Paper Presenters, Keynote Presenters,

- a) Please note that 20 minutes time is kept for each oral presentation. This will include about 15-16 minutes for presentation, 1 minute for introduction and balance for discussion and giving memento
- b) **Accordingly, prepare your Power Point Presentation slides and the same may be emailed to: incal2019.papers@gmail.com by 31stDecember' 2018 for prior loading to system. The PPT will be secured.**
- c) **All Presenters and other Delegates are required to be Registered** by paying required delegate fee, except those who are sponsored by INCAL Organising Committee.
- d) For Poster Presenters: Display Board size of **3ft X 4ft** will be available to exhibit the posters. Poster presenters are required to bring the poster materials for Pasting/Bolting and make it ready by 31st 10.30 AM for inauguration.
- e) All presenters (oral and Keynote) may please send their short introduction (in 4-5 lines) and a colour passport size photograph (soft copy) for publication in the Proceedings. This may be mailed to: incal2019.papers@gmail.com by **31st December' 2018**
- f) The Authors who wish to publish their Papers/Posters-Papers in Proceedings of INCAL 2019 (both in Hard copy and in Pen drive) are requested to upload their full paper or Extended write-up limiting to 10 pages by 31st **December'2018.**
- g) Authors who wish to publish their Papers/Posters in the "International Journal of Sustainable Metallurgy" post conference are requested to upload their Papers/Posters-papers as per the Template provided in website. Those who do not want to publish paper, may send an Extended write up of their presentation for Publishing in Proceedings.
- g) Selected Papers after due editing will be published in the Journal.
- h) Interested presenter or their company willing to Sponsor for: Conference, Conference KIT, Registration Desk, Display of Standi at Presentation areas or showing small video or presentation (5 or 10 min) of Company Activities, Conference Batches, Proceedings, Souvenir volumes etc. may contact INCAL-2019 TEAM. This will be served till space is available.

See you at Bhubaneswar, Best Regards.

TEAM, INCAL-2019. Email- incal2019.papers@gmail.com